



# TERMS & CONDITIONS

## REGISTRATION

To enroll at Paris ICT, students must be 18 or older. Registration is valid only after the signed form and full payment of non-refundable registration and educational fees. Students must sign the Paris ICT charter and règlement intérieur, both accessible via the Student Extranet. Level placement is determined by an entrance test on the Extranet.

## PRICE AND PAYMENT

The full tuition fees are due before the start of the courses and are non-refundable. Payment must be made in euros via bank transfer, with the sender covering any potential bank fees.

\*Students who register for a second consecutive year in the program will benefit from a discounted fee. The specific discount rate and terms will be communicated prior to the registration process for the second year.

## CANCELLATION TERMS BY THE STUDENT

Registration and tuition fees are non-refundable. This applies in cases of cancellation, interruption, non-attendance, or tardiness. Refunds for educational fees in the event of a visa refusal will be considered on a case-by-case basis, taking into account the specific reasons for the refusal.

## CANCELLATION OR INTERRUPTION BY PARIS ICT

Paris ICT may suspend or postpone a course at any time. Paris ICT may also terminate a student's training for non-compliance with the internal regulations. Such exclusion will not result in a refund of the educational fees.

## VISA ASSISTANCE

Paris ICT can assist with student visa applications but cannot guarantee either approval or processing time. Paris ICT cannot be held responsible if a student is unable to attend classes due to a visa or residency permit refusal or delay. The Paris ICT course offering (15 hours) is accessible independently of the administrative conditions related to legal residency in France.



# TERMS & CONDITIONS

## **LEVEL CHANGE**

The level change is made in consultation with the teacher and becomes effective the following week.

## **LATENESS**

In case of lateness, students must contact their instructor. Any student who is more than 15 minutes late will not be admitted to the class and will be considered absent.

## **INSURANCE**

Health, accident, and liability insurance are the responsibility of the student. Paris ICT disclaims all liability in case of loss, theft, or damage to students' personal belongings.

## **DOCUMENTS ISSUED BY PARIS ICT**

Paris ICT provides various certificates (pre-enrollment, enrollment, attendance, etc.) under certain conditions, including for requests related to the Prefecture. Paris ICT cannot be held responsible for processing delays or fines imposed by the Prefecture. Access to courses does not grant the right to a student card.

## **CLOSING OF THE INSTITUTION**

The institution is closed on weekends, public holidays, and during school vacations. Classes are neither rescheduled nor refunded due to these holidays and vacation periods.

## **RIGHT TO IMAGE**

Photos or videos may be taken for promotional purposes, and the student may choose to accept or refuse the use of their image.

## **COMPLAINTS**

Complaints must be made by registered letter or email within one month following the dispute declaration. Disputes not resolved amicably will be submitted to the competent courts under French law.



PARIS INSTITUTE OF  
*Childcare* TRAINING

# TERMS & CONDITIONS

## **INTELLECTUAL PROPERTY AND CONFIDENTIALITY**

All course materials remain the exclusive property of Paris ICT. The student agrees not to disclose any confidential information obtained during the services for a period of three years after the end of the contract.

## **PERSONAL DATA PROTECTION**

The student's data is processed in accordance with applicable regulations, with rights to access, correction, and deletion. Paris ICT does not share this data with third parties.

## **LANGUAGE**

The General Terms and Conditions (GTC) are written in French, and in the event of translation, only the French text shall prevail in case of a dispute.

