



GENERAL TERMS AND CONDITIONS OF SALE

ENROLMENT

To enrol at Paris ICT, applicants must be at least 18 years old.

Enrolment becomes final upon receipt of the completed and signed enrolment form, payment of the registration fee and tuition fees, and submission of all required documents. Registration fees are non-refundable.

Before the beginning of the programme, students agree to read and accept the School Regulations and the Student Charter, both available on their Extranet.

A placement test is carried out before the start of the programme to determine the most appropriate French language level.

TUITION FEES AND PAYMENT

Tuition fees must be paid before the beginning of the programme, in accordance with the payment terms indicated on the invoice.

Payments must be made in euros by bank transfer. Any bank charges are the responsibility of the sender.

Registration fees remain the property of Paris ICT and are non-refundable. Students enrolling for a second consecutive academic year may benefit from a preferential tuition rate. The conditions for this discount are communicated before each enrolment period.

CANCELLATION BY THE STUDENT

Any request to cancel or withdraw from the programme must be made in writing.

Registration fees remain non-refundable.

Tuition fees are not refundable in the event of cancellation, voluntary withdrawal, absence, or late arrival by the student.

In the event of a definitive student visa refusal, a request for reimbursement of tuition fees may be considered upon presentation of the official visa refusal notice. Each request will be reviewed individually by Paris ICT.



CANCELLATION OR INTERRUPTION BY PARIS ICT

Paris ICT reserves the right to postpone a training session, modify the timetable, or adapt the organisation of the programme in cases of force majeure, insufficient enrolment, or any circumstance beyond its control. Students concerned will be informed as soon as possible, and whenever possible an alternative solution or a postponed session will be offered. Paris ICT may also terminate a student's enrolment in the event of failure to comply with the School Regulations or behaviour incompatible with the proper conduct of the programme. Such exclusion does not entitle the student to a refund of any fees already paid.

FORCE MAJEURE

Paris ICT shall not be held liable for any failure or delay in performing its obligations where such failure or delay results from a case of force majeure as defined under French law.

Force majeure includes, but is not limited to, natural disasters, pandemics, industrial disputes, administrative decisions, or any other circumstance beyond the institution's reasonable control.

STUDENT VISA

Paris ICT may assist students with the administrative procedures relating to their student visa application. However, the institution cannot guarantee that a visa will be granted nor the processing times of the relevant authorities.

Paris ICT cannot be held responsible for the refusal or delayed issuance of a visa or residence permit preventing a student from attending the programme.

The training programmes offered by Paris ICT remain available independently of the administrative conditions relating to residence in France.



INSURANCE

Each student is responsible for ensuring that they have appropriate health insurance, civil liability insurance, and, where applicable, accident insurance.

Paris ICT accepts no responsibility for the loss, theft, or damage of personal belongings on its premises.

DOCUMENTS ISSUED BY PARIS ICT

Upon request, and provided that all academic and administrative requirements have been fulfilled, Paris ICT may issue various documents, including certificates of enrolment, attendance certificates, school certificates, or any other documents required for administrative purposes.

Paris ICT cannot be held responsible for the processing times of external administrative authorities.

COMPLAINTS

Any complaint must be submitted by email or by registered post within one month of the event giving rise to the complaint.

Paris ICT undertakes to acknowledge receipt of the complaint and respond as promptly as possible.

CONSUMER MEDIATION

In accordance with Articles L.612-1 and following of the French Consumer Code, any student acting as a consumer may, free of charge, refer a dispute to an approved consumer mediator for the amicable settlement of a dispute with Paris ICT, provided that a prior written complaint has been submitted and has not received a satisfactory response.



INTELLECTUAL PROPERTY AND CONFIDENTIALITY

All teaching materials provided as part of the training programmes remain the exclusive property of Paris ICT.

They are intended solely for the student's personal use and may not be reproduced, distributed, or used for commercial purposes without the prior written consent of Paris ICT.

Students also undertake to respect the confidentiality of any information to which they may have access during their training.

PERSONAL DATA PROTECTION

Personal data collected by Paris ICT is processed in accordance with the applicable French and European data protection legislation (GDPR).

Students have the right to access, rectify, erase, restrict the processing of, and object to the processing of their personal data, under the conditions provided by applicable legislation.

These rights may be exercised by contacting Paris ICT.

Personal data will not be disclosed to unauthorised third parties.

GOVERNING LANGUAGE

These General Terms and Conditions of Sale are governed by French law. In the event of any discrepancy between the French version and a translation into another language, the French version shall prevail.